

CopyEng^(lish)

LinkedIn Summary – Proofreading and Editing
Level: Native

Original

Recent Masters of Science in Management graduate from the National College of Ireland and a Bachelors of Science honours in Computing graduate, with a strong working knowledge and understanding of web design, database and software programming skills with excellent communication skills and over four years' experience in customer service is looking for a role within a company that will afford me a learning and development opportunities to develop my practical knowledge and understand of my computer and technology within a growth oriented company.

Comment [1]: Main Issues:
Sentences are too long
Lack of punctuation
Changing from first to third person
Confusing syntax

Proof Read Version

Harry is a Recent Masters of Science in Management graduate from the National College of Ireland and a Bachelors of Science honours in Computing graduate.

with a strong working knowledge (and understanding of web design) of database and software programming (skills). with excellent communication skills and over four years' experience in customer service

is looking for a role within a company that will afford me a learning and development opportunities. to develop my practical knowledge and understand of my computer and technology within a growth oriented company.

Comment [2]: Revise syntax – “Harry is a recent graduate of the National College of Ireland, where he studied....”

Comment [3]: He has a strong...

Comment [4]: Harry also has excellent...

Comment [5]: Remove (')

Comment [6]: service. (insert full stop)

Comment [7]: Harry is / He is

Comment [8]: ...within a growth-orientated company... (consider using different adjective – all companies want to grow)

Comment [9]: Don't change from third person to first person – stick with one and be consistent. [...that will afford him...]

Comment [10]: ...practical learning...

Edited Version

Harry is a recent graduate of The National College of Ireland, where he studied a MSc. in Management and a BSc. Hons. in Computing.

He has a strong working knowledge of web design, databases and software programming. While studying, Harry also built over four years of experience in sales and customer services. As a result he developed excellent communication and interpersonal skills.

Harry is actively looking for opportunities in an innovative technology company, where he can build on his practical knowledge of computing and management.

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